

**HAVERSTRAW TOWN BOARD
JULY 9, 2024**

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL – COUNCILMAN CANCEL, COUNCILMAN GAMBOLI, COUNCILMAN KIRSCHKEL, COUNCILMAN ORTIZ AND SUPERVISOR PHILLIPS

3. ADOPTION OF MINUTES

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE ADOPTION OF MINUTES FOR TOWN BOARD MEETING OF JUNE 25, 2024.

4. PAYMENT OF BILLS

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY APPROVE THE PAYMENT OF BILLS AUDITED AT THIS MEETING.

5. ACCEPTANCE OF REPORTS

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY ACCEPT THE POLICE DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF JUNE 2024.

6. ADVERTISE FOR BID NO. 9 - 2024 – TOWN OF HAVERSTRAW CHAPEL STREET CURB AND SIDEWALK IMPROVEMENTS

RESOLVED, THAT THE TOWN CLERK BE AND SHE HEREBY IS AUTHORIZED TO PUBLISH A NOTICE TO BIDDERS THAT SEALED PROPOSALS WILL BE RECEIVED AT HER OFFICE AT ONE ROSMAN ROAD, GARNERVILLE, NEW YORK, UP TO AND INCLUDING 10:00 A.M. ON WEDNESDAY, AUGUST 7, 2024, FOR THE RECEIPT OF BIDS FOR THE TOWN OF HAVERSTRAW CHAPEL STREET CURB AND SIDEWALK IMPROVEMENTS IN ACCORDANCE WITH THE SPECIFICATIONS.

7. RETAINER AGREEMENT BETWEEN THE TOWN OF HAVERSTRAW BROWN & WEINRAUB, PLLC AND GIRVIN & FERLAZZO, P.C.

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY RETAIN THE SERVICES OF BROWN & WEINRAUB, PLLC AND GIRVIN & FERLAZZO, P.C. OF ALBANY, NEW YORK TO ACT AS THE TOWN'S ATTORNEYS WITH RESPECT TO OBTAINING ATTORNEY GENERAL APPROVAL OF THE TRANSFER OF REAL ESTATE AT 56 WEST BROAD STREET IN HAVERSTRAW, NEW YORK AT A FEE OF \$400.00 PER HOUR FOR ANY PARTNER, \$325.00 PER HOUR FOR ANY ASSOCIATE AND \$85.00 PER HOUR FOR PARALEGAL AND/OR LAW CLERK.

8. AUTHORIZATION FOR THE NORTH ROCKLAND CENTRAL SCHOOL DISTRICT TO UTILIZE THE TOWN OF HAVERSTRAW'S FUELING FACILITIES

WHEREAS, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE NORTH ROCKLAND CENTRAL SCHOOL DISTRICT TO UTILIZE THE TOWN OF HAVERSTRAW'S FUELING FACILITIES.

9. **AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN AGREEMENT WITH EDMUNDS & ASSOCIATES**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW HEREBY AUTHORIZES THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH EDMUNDS & ASSOCIATES OF NORTHFIELD, NEW JERSEY TO PROVIDE SOFTWARE SERVICES AN ADDITIONAL LICENSE AND SUPPORT SERVICES FOR THE TOWN OF HAVERSTRAW BUILDING DEPARTMENT EFFECTIVE JULY 5, 2024 AT A COST OF \$1,450.00 AND ANNUAL FEE OF \$380.00 FOR IPS MAINTENANCE FOR A TOTAL COST OF \$1,830.00.

10. **AWARD OF RFP NO. 8-2024 – LIFE SAVING EMERGENCY INFORMATION KITS**

RESOLVED, THAT ONE REQUEST FOR PROPOSAL WAS SUBMITTED TO ALEX GUARINO, ASSISTANT TO THE SUPERVISOR FOR THE PURCHASE OF ONE THOUSAND (1,000) LIFE SAVING EMERGENCY INFORMATION REFRIGERATOR/WALLET MAGNET KITS FOR DISTRIBUTION TO SENIOR CITIZENS WHO RESIDE IN THE TOWN OF HAVERSTRAW, AND BE IT FURTHER

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY AWARD THE RFP TO FILE OF LIFE FOUNDATION, INC. OF WEST SUFFIELD, CONNECTICUT, THE SOLE PROVIDER, AT A TOTAL COST OF \$1,960.96.

11. **NOMINATE DESINEE GARCIA - POLICE RADIO DISPATCHER (CAD) - PART TIME**

RESOLVED, THAT UPON THE RECOMMENDATION OF JOHN GOULD, JR, CHIEF OF POLICE, THE TOWN BOARD OF THE TOWN OF HAVERSTRAW DOES HEREBY NOMINATE DESINEE GARCIA OF HAVERSTRAW, NEW YORK TO THE POSITION OF POLICE RADIO DISPATCHER (CAD), PART TIME FOR THE TOWN OF HAVERSTRAW EFFECTIVE IMMEDIATELY, AND BE IT FURTHER

RESOLVED, THAT THIS NOMINATION IS SUBJECT TO THE RULES AND REGULATIONS OF THE ROCKLAND COUNTY DEPARTMENT OF PERSONNEL.

12. **SCHEDULE PUBLIC HEARING - TO HEAR ALL COMMENTS AND SUGGESTIONS REGARDING THE PROPERTY LOCATED AT 10 ROMAN ACRES DRIVE, GARNERVILLE, NEW YORK 10923**

RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF HAVERSTRAW PURSUANT TO CHAPTER 127-31 OF THE TOWN CODE OF THE TOWN OF HAVERSTRAW DOES HEREBY SCHEDULE A PUBLIC HEARING TO HEAR ALL COMMENTS AND SUGGESTIONS REGARDING THE PROPERTY LOCATED AT 10 ROMAN ACRES DRIVE, GARNERVILLE, NEW YORK DUE TO THE FAILURE OF THE OWNER AND/OR TENANT AND/OR OCCUPANT OF THE ABOVE PREMISES TO CORRECT A CONDITION COMPLAINED OF, SPECIFICALLY THAT THE GRASS AND/OR WEEDS ARE SIGNIFICANTLY OVERGROWN CAUSING A PUBLIC NUISANCE. SAID PUBLIC HEARING WILL BE HELD ON TUESDAY, AUGUST 13, 2024 AT 7:10 P.M. AT THE TOWN HALL, ONE ROSMAN ROAD, GARNERVILLE, NEW YORK, AND BE IT FURTHER

RESOLVED, THAT THE TOWN CLERK SHALL PUBLISH SAID NOTICE AND ALL PERSONS ARE INVITED TO ATTEND AND WILL BE HEARD BY THE BOARD.



BROWN | WEINRAUB

July 3, 2024

Joseph Vargas
Grand Knight
Knights of Columbus (581 Haverstraw)
56 West Broad Street Angels Holding, Inc.
56 West Broad St,
Haverstraw, NY 10923

Howard T. Phillips, Jr.
Town Supervisor
Town of Haverstraw
Haverstraw Town Hall
One Rosman Road
Garnerville, NY 10923

Re: Letter of Engagement and Retainer

Dear Mr. Vargas:

This letter will serve as our written Letter of Engagement and Retainer setting forth our agreement pursuant to which the Knights of Columbus (581 Haverstraw) and 56 West Broad Street Angels Holding, Inc. ("you") have retained the services of Brown & Weinraub, PLLC ("B&W") and Girvin & Ferlazzo, P.C. ("G&F") (collectively "Attorneys" or "We") to act as your attorneys with respect to obtaining Attorney General approval of the transfer of real estate at 56 West Broad Street in Haverstraw, New York. It is our understanding that the financially responsible party for the representation will be the Town of Haverstraw (the "Town").

We will take all actions legally appropriate to represent your interests in this matter. Should you request legal representation with respect to any other matter, a separate Letter of Engagement and Retainer will be required.

The Kenmore Building
76 North Pearl Street, Suite 3
Albany, NY 12207

ph: 518.427.7350
fx: 518.427.7792
www.brownweinraub.com



The Attorneys primarily responsible for your matter are Alex Betke, Esq. of B&W and Daniel S. L. Rubin, Esq. of G&F. In consideration for these services, you have agreed to pay to Attorneys an hourly fee as follows:

Any Partner	\$400/hour
Any Associate	\$325/hour
Paralegal and/or Law Clerk	\$ 85/hour

In addition to the hourly fees discussed above, you are also responsible for reimbursing Attorneys for any costs or disbursements which may be advanced on your behalf, such as the cost of court filing fees, federal express, extraordinary photocopies, and other similar charges. B&W will send you and the Town a monthly statement every thirty days itemizing the legal services provided by Attorneys, the attorney performing such services, the hourly rate applied, the total attorneys' fees incurred for that period, any costs and disbursements incurred for that period, and the total balance due. B&W will remit payment to G&F for any work performed by G&F. G&F will not bill you or the Town directly. We expect any balance due shown on a bill to be paid within 30 days of the date of the bill.

Your legal fees are being paid by a third party, the Town. Both you and the Town acknowledge and understand that Attorneys' ethical duties of confidentiality are owed to you, the client, and not to the Town. All decisions regarding the legal status and strategy of the case shall be discussed only with the client, unless you give express written permission to the contrary. By signing below, the Town agrees to be responsible for, and to pay for, all legal fees and disbursements incurred as part of the representation.

In the event that there is a dispute as to fees, you may have the right to arbitrate the dispute pursuant to Part 137 of the Rules of the Chief Administrator. We would be happy to provide you with a copy of these rules at your request. Enclosed for your review is a Statement of Client's Rights and Responsibilities.

Under our document retention policy, we normally destroy files seven (7) years after a matter is closed, unless other arrangements are made with the client. Copies of all pleadings and correspondence and most other documents will be provided to you throughout our representation. You should retain these copies for your records.

Thank you for allowing us to be of service to you in this matter.

Agreed:

BROWN & WEINRAUB PLLC
PC

GIRVIN & FERLAZZO,

Alex Betke, Esq.

Daniel S. L. Rubin, Esq.

TOWN OF HAVERSTRAW

KNIGHTS OF COLUMBUS
(581 HAVERSTRAW)
56 WEST BROAD STREET
ANGEL HOLDINGS, INC.

By: Howard T. Phillips, Jr.
Town Supervisor
Date:

Joseph Vargas
Grand Knight & Authorized Representative
Date:

Customer:	Haverstraw Town	Sales Order	
Customer Address:	1 Rosman Rd. Garnerville, NY 10923	Order #:	00008432
Customer County:	Rockland	Sales Order Date:	July 1, 2024
Customer Admin Contact:	Tom Marshall	Effective Date:	Date of customer signature below
Customer Admin Phone:	845-665-3214	New/Add-On:	Add-on Simple
Customer Admin Email:	tm@northmountaindigital.com	Sales Rep:	Shane Ireland

Investment Summary

Software Services - License	\$1,450.00
Support Services	\$380.00
Year 1 Investment:	\$1,830.00

Summary Notes

One-time License Fees: 100% will be due upon execution of the contract (Effective Date).

Support Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Software Services - License	Amount
IPS License	\$1,450.00
One-Time Fees:	\$1,450.00

Support Services	Amount
IPS Maintenance	\$380.00
Annual Fees:	\$380.00

Software Services - License Notes Customer has the rights to use the Software as long as it maintains Support Services in good standing.

Support Services Notes The initial Support Services Term shall be months commencing 90 days after the Effective Date.

The Support Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Sales Order Notes Add IPS License (1)





Official Price Quote

Order Number: 16841

Date Quoted: 7/3/2024

Valid Until: 8/3/2024

Customer Information:

Alex Guarino | aguarino@townofhaverstraw.org

Company: Town of Haverstraw

Order Notes

Billing

One Rosman Road
Garnerville, NY 10923

Shipping

UPS Ground - \$60.96
Alex Guarino
One Rosman Road
Garnerville, NY 10923

Product Name	Qty	Each	Cost
Magnet Pouch & Large Custom Color Cards	1000	Each: \$1.08	Total: \$1,080.00
Wallet Pouch & Small Custom Color Cards	1000	Each: \$0.88	Total: \$880.00
Decal Sticker	1000	Each: \$0.14	Total: \$140.00
Subtotal			\$1,900.00
Shipping			\$60.96
Total			\$1,960.96

Our Contact Information

Address:

The File of Life Foundation
PO Box G West Suffield, CT 06093

Website: www.thefileoflife.org
Email: support@thefileoflife.org
Phone: 1(800)814-1788

The Town of Haverstraw

Building Department

1 Rosman Road
Garnerville, NY 10993
Phone: 845-942-3710
Fax: 845-786-7647

George T. Behn, Jr.
Building Inspector II

Erich J Desch
Deputy Building Inspector

Memorandum

Date: 7/8/2024

To: Supervisor Phillips and the entire Town Board

From: George T. Behn Jr. *Building Inspector II*

Topic: Overgrown Grass and Weeds at 10 Roman Acres Dr.

I would like the Town Board to consider under Town Ordinance 127-31 "Town Charge", abating the property maintenance violations at 10 Roman Acres Dr. Garnerville. The grass and weeds are above the height permitted by the code. This condition is promoting a health hazard as well as creating blight in the neighborhood.

Thank you for your consideration.



George T. Behn Jr. *Building Inspector II*